

**MEETING MINUTES**  
**CUMBERLAND COMMUNITY IMPROVEMENT DISTRICT**  
**Thursday, October 25, 2018**

MEMBERS PRESENT

John Shern  
Steve Barnhouse  
Connie Engel  
Barry Teague  
Bob Voyles  
Mason Zimmerman

EXECUTIVE DIRECTOR

Tad Leithead

LEGAL COUNSEL

Lynn Rainey

CUMBERLAND CID

Rasha Al Rawi  
Kyethea Clark  
Roxanne Plummer

COBB CHAMBER OF COMMERCE

Melissa Crook  
Nelson Geter  
Slade Gullede  
Mike Winters

COBB COUNTY

Mike Boyce  
Erica Parish  
Karyn Matthews

JACOBS

Alex Chung

OTHERS PRESENT

Lindsey Burruss, Cobb Travel & Tourism  
Holly Quinlan, Cobb Travel & Tourism  
Patti Rice, Powers Ferry Corridor Alliance  
Buddy Gratton, Moreland Altobelli  
Peter Hortman, Pond & Co.  
Dustin O'Quinn, HNTB  
Keith Franklin, Freese & Nichols  
Jamie Joyner, Freese & Nichols  
Derrick Vincent, Jacobs  
Eric Bosman, Kimley-Horn  
William Herbig, Kimley-Horn  
Heidi Dasinger, Marietta Power & Water  
Michael Nader, GDOT/HTNB

The October meeting of the Cumberland Community Improvement District Board was called to order at 7:33 a.m. on Thursday, October 25, 2018 at the Cobb Chamber of Commerce, 240 Interstate North Parkway, Atlanta, Cobb County, Georgia, pursuant to legal notice. A quorum was present.

Acting Chairman John Shern welcomed special guests.

ITEMS FOR APPROVAL

1. Minutes: Mr. Zimmerman made a motion to approve the September 27, 2018 Regular Session Minutes of the CID Board. Mr. Voyles seconded the motion which was unanimously approved.
2. Approval of Financial Statement: After making the Treasurer's Report, Mr. Teague made a motion to approve the September Financial Reports (Exhibit A). Ms. Engel seconded the motion which was unanimously approved. Mr. Teague made a motion to approve the invoices and cash disbursements (Exhibit B). Ms. Engel seconded the motion which was unanimously approved.
3. Cash Flow Projections (Discussion): Mike Winters, CCID Controller, presented the current cash flow projections. With all requests as is, the cash flow projection for September 30, 2019 is \$26K, last month it was \$20K, so there has not been much movement. There were no additional commitments approved by the Board; therefore no material fluctuations were expected or experienced. The low period for cash will be September 30 before receiving tax revenues in October.

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Mr. Winters asked Board members to review the proposed 2019 budget on the Board portal. The CCID Board will need to vote on the budget at next month's meeting. Some of the expenses have been reduced.

Mr. Winters went on to present the cash flow model which included the 2019 budget. In 2019 on September 30, the dollar amounts goes up because of budget revisions, \$26K to \$95K. Several budget line items were reduced for 2019 that includes: New Initiatives \$25K, Partnerships \$10K, and Communications \$5K. Overall the 2019 budget is reduced approximately by \$60K. It has a positive impact on the cash flow.

Executive Director Tad Leithead stated Cobb County withheld \$260K of our incoming tax revenue in October to reimburse properties which were erroneously billed. The reimbursement is built into the financial report and the CCID is still positive. The budget projections continue to be conservative.

The CCID's \$5M line of credit expires tomorrow and the new 3 year commitment for a \$5M line of credit with Synovus Bank was signed today. The CCID's cost was \$5K for a loan fee. It is in place if the CCID needs to use it.

**EXECUTIVE DIRECTOR'S UPDATES**

1. Update on Akers Mill Ramp/TIFFIA: Mr. Leithead reported the BUILD grant application has been submitted. Senator Johnny Isakson and Representative Karen Handel have been communicating with U.S. Transportation Secretary Elaine Chao to discuss the project. The BUILD grant would complete the Akers Mill Ramp project Phase II if awarded. The announcement will be December 18. Ms. Clark stated Phase I is complete and the last piece is the ramp.

Atlanta Regional Commission (ARC) is making another call for projects in the first quarter of 2019. Cobb County will be the sponsor and applications are due November 15<sup>th</sup>.

Conversations are still ongoing with Chris Tomlinson, Executive Director at GRTA and SRTA to see if the CCID would be eligible to participate in the TIFFIA loan. The remaining funding needed for Akers Mill Ramp is \$5.9M.

2. Cobb Transit Survey: Mr. Leithead reported Cobb Commission Chairman Boyce has a transit advisory committee that consists of Sharon Mason, Slade Gullledge, Tracy Rathbone, Mayor Tommy Allegood, Mayor Al Thurman, Ron Sifen, Teri Anulewicz, Senator Lindsey Tippins, Eric Meyer and himself. Eric Meyer with Cobb DOT stated the County has been working with the Chairman's Taskforce for over a month on the questions. It will be a phone poll (50% cell phones) on transit issues in Cobb County. The sample size will be around a 1000 to determine the geography of support and opposition. The poll will also be asking about general support and the willingness to pay for transit. There will be some specific questions about the types of traffic as well. The survey will be issued the week after the mid-term elections. Results may be back in late December.

Board member Teague asked for an update on the possibility of extending the Silver Comet trail. Mr. Meyer stated in June, Cobb County adopted a new trail plan that included certain priority trails, connecting the Silver Comet trails to the Atlanta Beltline. Since then, Cobb County has been working with the Path Foundation on a rail to trail conversion. The project is anticipated to cost approximately \$6-10M. Path Foundation has proposed putting in 80% of the cost and the County to contribute 20%, but the numbers are not finalized.

Operations

1. Kimley-Horn TO #8A – Project List Pricing/Prioritization and Cumberland Core Loop Concepts (Financial Request \$65K): Kyethea Clark, Director of Operations, stated this request consists of continued follow up to the 2018 CCID Board Retreat and steps toward establishing the capital project funding. The task order (TO) will retain Kimley-Horn to conduct the detailed project description, schedule and estimated project costs. Part of this scope includes making a developing concept and illustrations to show how the project will look through this corridor. Mr. Leithead asked Kimley-Horn if this is approved today will the results be able to be presented at the November Board meeting. Mr. Eric Bosman, Kimley-Horn stated there are two pieces to this. 8A is the costing of all the project lists to have realistic cost estimates to allow the Board to have them in 2019. 8A will be ready for the next Board meeting. 8B is doing some concept definition based on conversations with each Board member. The results for 8B will be in early 2019. Most of the expense of the Cumberland Core Loop trail is for the graphics and renderings.

Kimley-Horn TO #9 – Bridge Concept over Cobb Pkwy near The Battery Atlanta/SunTrust Park (Financial Request \$45K): Ms. Clark stated this would be a joint effort between the City of Smyrna, Georgia Power and the CCID. Kimley-Horn would develop a deep investigation for a pedestrian bridge over Cobb Parkway from The Battery. This is a complicated area due to the utilities. This would look at utility conflict relocations, site observation survey, development of concept level plan sketches and opinion of probable construction. The \$45K fee for the TO is for the CCID to pay and once the City of Smyrna receives its grant then it would pay the CCID back. This is the start of the discussion and more details to follow.

Ms. Engel made a motion to approve TO #8A (\$65K) and TO #9 (\$45K) to Kimley-Horn as stated above. Mr. Voyles seconded the motion which was unanimously approved.

Convene Caucus for Electors to fill remaining term of Post 2 Call for Caucus of Electors to fill remaining Term of Post 2: At the direction of Acting Chairman Shern, Legal Counsel Lynn Rainey called the Caucus of Electors to order at 8:00 a.m. Mr. Rainey went on to outline how the Caucus will work. The vote had been advertised for October 25<sup>th</sup> at 8:00 a.m. in the Marietta Daily Journal. The CCID fulfilled its obligation to call for a Caucus of Electors; which is a meeting of the property owners of the CCID who choose to be present and participate. The CCID has a vacancy currently for Post 2 that Tad Leithead filled. He is now the CCID's Executive Director and has resigned his position as a Board member. Mr. Rainey read the proposed Rules of Caucus. The Rules of Caucus were unanimously approved. Mr. Rainey opened the floor for nominations for Post 2. Ms. Engel nominated Stephen Barnhouse, Olshan Properties for Post 2. A motion was made by Mr. Zimmerman and seconded by Mr. Voyles to close the nominations. The motion was unanimously approved. A motion was made by Mr. Zimmerman and seconded by Ms. Engel to vote by voice, dispensing the written ballot. The motion was unanimously approved. Mr. Barnhouse was unanimously elected to Post 2. Mr. Rainey administered the oath of office to Mr. Barnhouse.

Mr. Barnhouse introduced himself to the Board.

Acting Chairman Shern adjourned the caucus and the Board meeting was reconvened.

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{Bob Voyles left the meeting at this point}

2. Capital Improvements Updates: Ms. Clark gave updates on: Cumberland Blvd West Intersection Improvement & Ph III Streetscape, Riverwood Parkway Streetscape, Bob Callan Trunk Trail Ph II Segment A and Palisades/Paces Mill NRA Unit Rehabilitation.

Last month, Ms. Clark reported NPS had red-lined a contract that removed the areas that the CCID was interested in maintaining. There is a meeting scheduled for next week to discuss.

The GDOT I-75 & I-285 Interchange Clean-Up – Ms. Clark stated Winter Design is providing project oversight and coordination of the GDOT contractor. Ms. Clark shared pictures of the progress with Board members. Board members were pleased with the progress.

Zagster Bikeshare Update: Ms. Clark stated the Atlanta Braves are the third bike share station in the CCID and materials have been ordered. The launch should take place in November. Ms. Clark is working with GDOT on three other stations and Cobb County on public ROW. Three sites have been preliminary approved – Akers Mill Trail, Cumberland Blvd Cobb Pkwy Plaza, and Riverwood Cobb Pkwy Plaza. There will be more information given at next month's meeting. Zagster is looking to add e-bikes into the fleet.

In October, Georgia Commute Options hosted an event called Biketober. It was held at two locations in the CCID. Information was given to attendees about the Zagster bikeshare locations.

The bikeshare expansion study is wrapping up and Ms. Clark will send out the Executive Summary to the Board next week.

Mr. Clark stated Cobb DOT continues to coordinate with GDOT on the permit request to change the no right on red at Galleria Drive.

The SCATS traffic optimization is being finalized with AECOM and Cobb DOT.

Board member Teague asked Ms. Clark if he could attend the NPS meeting with her, if his schedule permits.

ATL Update: Mr. Leithead stated the elected officials around the region are in the process constituting the ATL. The ATL Board will oversee the determination of transit throughout the region. District 3 was elected last night, Steve Dickerson, Professor at Georgia Tech. Also, Teddy Russell, Russell Landscaping was appointed to the Board by Lt. Governor Casey Cagle.

CID Recognition Event: Mr. Leithead announced the Council for Quality Growth's Annual CID Recognition will be Thursday, November 1 from 5:00 – 7:00 pm in Sandy Springs. The honoree this year is Kerry Armstrong for his role at North Fulton CID and ARC. The CCID is a sponsor of this event and the Board was invited to attend.

COBB COUNTY ISSUES & UPDATES

Chairman Boyce called on Holly Quinlan, President & CEO of Cobb Travel and Tourism (CT&T). Mrs. Quinlan reported at Tuesday night's Cobb Board of Commissioners meeting, CT&T earned unanimous Commissioner approval for the \$3 hotel/motel tax revenue. These funds will help pay to market the county and its hotels along with amenities. The projected impact to the CT&T budget is approximately \$600K and will increase to about \$2.5M over the next six years in addition to hotel/motel tax.

Chairman Boyce thanked Board member Mike Plant for all his hard work, and is very pleased with his relationship with Mr. Plant and the Braves.

CHAMBER UPDATES

Sharon Mason, President and CEO of the Cobb Chamber, reported SelectCobb is continuing with its strategy. SelectCobb has collectively brought in 4K new jobs this year and 57 active projects.

Mrs. Mason is collecting resumes for the vacant Economic Development position for the Cobb Chamber. The person will be named by December.

Mrs. Mason went on to give updates on the Chamber's Washington Fly-In and Strategic Visit.

OTHER BUSINESS

The next regular board meeting is scheduled for November 29, 2018 at 7:30 a.m. at the Cobb Chamber of Commerce, Pilcher Board Room. There being no further business, the meeting was adjourned at 8:31 a.m.

Approved by the Board this \_\_\_\_\_ day of

\_\_\_\_\_, 2018

\_\_\_\_\_ Secretary